



GAIL FARBER, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

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IN REPLY PLEASE

REFER TO FILE:

WM-7

December 4, 2012

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

33 December 4, 2012

Sachi A. Hamai
SACHI A. HAMAI
EXECUTIVE OFFICER

**AS-NEEDED WATERSHED ENGINEERING
AND WATER QUALITY SUPPORT CONSULTANT SERVICES
AWARD CONSULTANT SERVICES AGREEMENTS
(ALL SUPERVISORIAL DISTRICTS)
(3 VOTES)**

SUBJECT

This action will award six consultant services agreements to provide watershed engineering and water quality support services on an as-needed basis in support of various watershed projects throughout the County of Los Angeles. The consultant services agreements will be for a not-to-exceed amount of \$6 million each and for a 3-year term with two optional 1-year extensions.

IT IS RECOMMENDED THAT THE BOARD:

1. Award a consultant services agreement to CDM Smith, Inc., for as-needed watershed engineering and water quality support consultant services for a not-to-exceed amount of \$6 million for 3 years from the date of the initial Notice to Proceed with the option to extend for two additional 1-year terms. However, where services for a given project have been authorized by the County prior to the stated expiration date, but ultimately are not completed by such date, the expiration date is automatically extended until such services are completed exclusively for purposes of the completion of such services.

2. Award a consultant services agreement to CH2M Hill, Inc., for as-needed watershed engineering and water quality support consultant services for a not-to-exceed amount of \$6 million for 3 years from the date of the initial Notice to Proceed with the option to extend for two additional 1-year terms. However, where services for a given project have been authorized by the County prior to the stated expiration date, but ultimately are not completed by such date, the expiration date is automatically extended until such services are completed exclusively for purposes of the completion of such services.
3. Award a consultant services agreement to MWH Americas, Inc., for as-needed watershed engineering and water quality support consultant services for a not-to-exceed amount of \$6 million for 3 years from the date of the initial Notice to Proceed with the option to extend for two additional 1-year terms. However, where services for a given project have been authorized by the County prior to the stated expiration date, but ultimately are not completed by such date, the expiration date is automatically extended until such services are completed exclusively for purposes of the completion of such services.
4. Award a consultant services agreement to RMC Water and Environment for as-needed watershed engineering and water quality support consultant services for a not-to-exceed amount of \$6 million for 3 years from the date of the initial Notice to Proceed with the option to extend for two additional 1-year terms. However, where services for a given project have been authorized by the County prior to the stated expiration date, but ultimately are not completed by such date, the expiration date is automatically extended until such services are completed exclusively for purposes of the completion of such services.
5. Award a consultant services agreement to Tetra Tech, Inc., for as-needed watershed engineering and water quality support consultant services for a not-to-exceed amount of \$6 million for 3 years from the date of the initial Notice to Proceed with the option to extend for two additional 1-year terms. However, where services for a given project have been authorized by the County prior to the stated expiration date, but ultimately are not completed by such date, the expiration date is automatically extended until such services are completed exclusively for purposes of the completion of such services.
6. Award a consultant services agreement to Weston Solutions, Inc., for as-needed watershed engineering and water quality support consultant services for a not-to-exceed amount of \$6 million for 3 years from the date of the initial Notice to Proceed with the option to extend for two additional 1-year terms. However, where services for a given project have been authorized by

the County prior to the stated expiration date, but ultimately are not completed by such date, the expiration date is automatically extended until such services are completed exclusively for purposes of the completion of such services.

7. Authorize the Director of Public Works or her designee to administer the above-referenced agreements, to determine and direct the services to be provided under these agreements, and to exercise any of the above-referenced extension options.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of the recommended actions is to award and delegate authority to the Director of Public Works or her designee to execute agreements for as-needed watershed engineering and water quality support consultant services. These services will be used to augment the Department of Public Works (Public Works) staff and expertise in support of watershed engineering and water quality support projects located throughout the County of Los Angeles (County).

The selected consultants have been determined as qualified to provide the as-needed watershed engineering and water quality support consultant services. Each of the firms has expertise providing watershed engineering and water quality support services. When services are required for a project, a project-specific scope of work will be negotiated and authorized within the agreement limitations. The term of the as-needed consultant services agreements will be for a period of 3 years commencing on the date of the initial Notice to Proceed. Each agreement will have two additional 1-year extension options to be exercised at the discretion of the Director of Public Works or her designee within the not-to-exceed amounts listed above.

To ensure such consultant services are available to complete active projects at the end of the agreements' terms, the agreements are drafted to provide that the stated expiration date of the agreements is subject to the following condition: Where services for a given project have been authorized by the County prior to the stated expiration date, but ultimately are not completed by such date, the expiration date is automatically extended until such services are completed exclusively for purposes of the completion of such services. This contract provision does not provide for an increase in the not-to-exceed amount of the contracts.

Implementation of Strategic Plan Goals

The Countywide Strategic Plan directs the provisions of Operational Effectiveness (Goal 1) by the use of as-needed consultant services agreements to better manage

fluctuations in workload while providing responsive, efficient, and high-quality public services.

FISCAL IMPACT/FINANCING

There will be no impact to the County's General Fund.

Each of the six consultant services agreements will be for an amount not to exceed \$6 million per consultant firm for 3 years, with options for two 1-year extensions. It is expected that the initial 3-year term will start during Fiscal Year 2012-13 and funding for these consultant services is included in the Flood Fund and the Public Works General Fund (Unincorporated County Areas Urban Runoff and Storm Water Quality Program), which are expected to be the two primary funding sources. Public Works does not exclude other Public Works funds such as Waterworks, Sewer Maintenance, or Road Funds from utilizing the as-needed list if their project fits the scope of the consultant services agreements. Funding for subsequent years will be requested through the annual budget process.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Standard consultant services agreements, previously approved as to form by County Counsel, will be used. The recommended as-needed watershed engineering and water quality support consultant services were solicited on an open-competitive basis and in accordance with Federal, State, and County requirements. The selected consultants are in compliance with the requirements of the Chief Executive Officer and the Board.

The award of the as-needed consultant services agreements will not result in unauthorized disclosure of confidential information and will be in full compliance with Federal, State, and County regulations. The agreements will contain terms and conditions supporting the Board's ordinances, policies, and programs, including but not limited to: the County's Greater Avenues for Independence and General Relief Opportunities for Work Programs (GAIN/GROW), Board Policy No. 5.050; Contract Language to Assist in Placement of Displaced County Workers, Board Policy No. 5.110; Reporting of Improper Solicitations, Board Policy No. 5.060; Notice to Contract Employees of Newborn Abandonment Law (Safely Surrendered Baby Law), Board Policy No. 5.135; Contractor Employee Jury Service Program, Los Angeles County Code, Chapter 2.203; Notice to Employees Regarding the Federal Earned Income Credit (Federal Income Tax Law, Internal Revenue Service Notice 1015); Contractor Responsibility and Debarment, Los Angeles County Code, Chapter 2.202; the Los Angeles County's Child Support Compliance Program, Los Angeles County Code, Chapter 2.200; Defaulted Property Tax Reduction Program, Los Angeles County Code,

Chapter 2.206; and the standard Board-directed clauses that provide for contract termination or renegotiation.

Data regarding the proposers' minority participation will be on file with Public Works.

The consultants were selected upon final analysis and consideration without regard to race, creed, color, or gender.

The consultant services agreements include a cost-of-living adjustment provision in accordance with the Board's policy, which was approved on January 29, 2002.

ENVIRONMENTAL DOCUMENTATION

The recommended actions are not a project pursuant to the California Environmental Quality Act (CEQA) because they are activities that are excluded from the definition of a project by Section 15378(b) of the CEQA Guidelines. The proposed action, to establish as-needed consultant services agreements for anticipated future projects, is an administrative activity of government, which will not result in direct or indirect changes to the environment. We will return to the Board as necessary for consideration of appropriate environmental documentation pursuant to CEQA prior to commencement of any activities under the agreements that may constitute a project.

CONTRACTING PROCESS

On April 11, 2011, Public Works issued a Request for Proposals (RFP) to 80 consulting firms to provide as-needed watershed engineering and water quality support consultant services. Twenty-two firms submitted proposals for these services. An evaluation committee, comprised of Public Works staff, evaluated the proposals received. Evaluation of the firms' proposals was qualifications-based, including consideration of the recognition of overall concepts and objectives of the RFP, responsiveness to RFP requirements, experience of personnel presented, experience with similar projects, and the ability of firms to commit resources to perform the required services. The evaluations were completed without regard to race, creed, color, or gender and in accordance with the informed averaging methodology.

Based on review and evaluation of the proposals, the evaluation committee recommended CDM Smith, Inc.; CH2M Hill, Inc.; MWH Americas, Inc.; RMC Water and Environment; Tetra Tech, Inc.; and Weston Solutions, Inc., as the best-qualified firms to perform the as-needed watershed engineering and water quality support consultant services for various projects throughout the County. Public Works

has determined that the hourly rates proposed by the firms are reasonable and appropriate for the services to be rendered.

As requested by the Board on February 3, 1998, and to further increase awareness of contracting opportunities with Public Works, the RFP was listed on the County's "Doing Business With Us" website and posted on the Public Works Contract Opportunities website. A copy of the website posting is enclosed for your reference.

The above firms' Community Business Enterprises participation date and 3-year contracting histories are on file with Public Works.

Public Works has evaluated and determined that Los Angeles County Code Chapter 2.201 (Living Wage Program) does not apply to the recommended agreements. These agreements are exempt from the requirements of Proposition A because the services are required on a part-time and intermittent basis.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

There will be no impact on current County services or projects as a result of authorizing the recommended consultant services agreements. These agreements will provide necessary as-needed watershed engineering and water quality support consultant services in an efficient manner by enhancing the delivery of watershed management projects within the County.

CONCLUSION

Please return one adopted copy of this letter to the Department of Public Works, Watershed Management Division.

Respectfully submitted,



GAIL FARBER
Director of Public Works

GF:GH:sw

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Enclosure

- c: Chief Executive Office (Rita Robinson), County Counsel, Department of Public Social Services (GAIN/GROW Program), Executive Office

Bid Information

Bid Number : AED042111

Bid Title : As-Needed Watershed Engineering and Water Quality Support Consultant Services

Bid Type : Service

Department : Public Works

Commodity : CONSULTING SERVICES - ENGINEERING

Open Date : 4/21/2011

Closing Date : 5/19/2011 4:00 PM

Notice of Intent to Award : [View Detail](#)

Bid Amount : N/A

Bid Download : Not Available

Bid Description : The County of Los Angeles Department of Public Works is requesting proposals from qualified firms to provide As-Needed Watershed Engineering and Water Quality Support Consultant Services for various locations and projects throughout Los Angeles County.

For fastest response, please email your request to Matt Jerge at mjerge@dpw.lacounty.gov.

Contact Name : Matt Jerge

Contact Phone# : (626) 458-2593

Contact Email : mjerge@dpw.lacounty.gov

Last Changed On : 4/21/2011 5:13:24 PM

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